

City of Tolleson
 Parks and Recreation
 9251 West Washington St.
 Tolleson, AZ 85353
 623.474.4992 | prc@tollesonaz.org



Park Ramada Request Form			
Name:	Main Contact Number:	Today's Date:	
Address:			
(Street)	(City)	(State)	(Zip)
Drivers License/ I.D Number: (Must be 18yrs of age or older)		Expiration Date:	
Park Name- <u>Veterans Park</u>		Date Requested: _____	
Time: _____ a.m. / p.m. to _____ a.m./p.m. Type of Event _____ (Not to exceed five hours)			
Number of People Expected _____		Ramada # _____	
<ul style="list-style-type: none"> ▪City of Tolleson Resident? (proof of residency required).....yes <input type="checkbox"/> no <input type="checkbox"/> ▪Beer Permit (must be 21 years of age).....yes <input type="checkbox"/> no <input type="checkbox"/> Number of Drinking Age Adults _____ ▪Will any sales, fee collection, or fundraising take place.....yes <input type="checkbox"/> no <input type="checkbox"/> If yes, please explain _____ ▪Will alcohol be sold?.....yes <input type="checkbox"/> no <input type="checkbox"/> ▪Moon Walk/Bounce House (special permit required)..... yes <input type="checkbox"/> no <input type="checkbox"/> ▪Will a caterer be used?.....yes <input type="checkbox"/> no <input type="checkbox"/> ▪Will amplified music be used (i.e. sound equipment, band).....yes <input type="checkbox"/> no <input type="checkbox"/> ▪Will tents or canopies be utilized?.....yes <input type="checkbox"/> no <input type="checkbox"/> ▪City Electricity Usage?.....yes <input type="checkbox"/> no <input type="checkbox"/> 			

Request for Ramada usage must be made at least 24 hours in advance. Request must be made in person at the Tolleson Parks and Recreation facility. Monday - Friday between the hours of 7:30 a.m. - 8:30 p.m. and Saturday 9:00 a.m. - 1:00 p.m.

****This form is a request only and does not guarantee reservation of Ramada until proper approval of City of Tolleson personnel has been issued.***

**FIRST-COME, FIRST-SERVE POLICY– If a user group wishes, they may use Ramada's on a first-come, first-served basis at no cost. However, if another group has a paid reservation for the Ramada being used, the non-paying group must promptly vacate for the paid reservation group.*