



APPLICATION FOR HYDRANT TAP/CONSTRUCTION WATER

CITY OF TOLLESON

9055 W Van Buren St, Tolleson AZ 85353

Direct: (623) 936-7111 Fax: (623) 936-7117 TTY: 711

Today's Date: _____

Applicant: _____
Last Name(s) _____ First Name(s) _____ Middle Name(s) _____

Company Name _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Telephone #: _____ Email Address: _____

Contact Name: _____ Contact Phone #: _____

Water to be used for: (include project name) _____

Approximate Location of the Hydrant Requested (attach site plan showing meter location):

Start date requested: _____ Estimated end date: _____

Upon receipt of the required **\$1,000.00** deposit (**\$200.00** non-refundable) the City of Tolleson will begin billing on a monthly basis, via the Utility Billing System, at the current Construction Water Service Rate as prescribed by Resolution. It is the responsibility of the Applicant to notify the Finance Department at (623) 936-7111 at the time water will no longer be needed.

Upon inspection of the hydrant and return of the meter in an operable condition, the remainder of the deposit (**\$800.00**) will be refunded.

Authorized Rep.'s Signature _____ Date _____

INTERNAL USE

Transaction codes: WD (Water Deposit) = \$800 RNOCW (Hydrant Meter charge) = \$200

Sent on _____ / _____ / _____ @ _____ am/pm Deposit Receipt #: _____

Received By: _____ Date: _____ Setup by: _____ Date: _____

Hydrant#: _____ Meter#: _____ Read: _____ Date Installed: _____ By: _____

Address to the nearest location: _____

Meter location/Cross Streets: _____



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9055 W. Van Buren St.
Tolleson, Az 85353
Direct: (623) 936-7111
Fax: (623) 936-7117
TTY User, Dial 711
Utility.Billing@tolleson.az.gov

Construction Water / Hydrant Tap Users Hydrant Meter Issuance Policy

The City of Tolleson requires all prospective hydrant meter users to meet the following requirements before an approval or issuance is granted:

1. Acceptable location to be approved by City Fire Department and Water Department. Hydrant number must be submitted prior to approval.
2. Hydrant meter will be locked and secured at all times. Keys will be kept at the Water Department.
3. The use of a standpipe as an air gap method is not permitted.
4. Mandatory installation of a storage tank must be located at job site with an air gap. A backflow assembly must also be located and supported directly after the hydrant meter. Backflow must be certified on-site with a member of the city of Tolleson Water department present. The certification document must be given to the Tolleson Water department. Storage tank will remain in use throughout hydrant meter duration at job-site.
5. Gate valve is to be located downstream of hydrant meter and backflow preventer. Gate valve must be fully opened during meter service. Gate valve is to be supplied by User.
6. Floats inside tank must be set to reduce drawdowns that may cause pressure drop or turbulence in water transmission line(s).
7. Meter registration will be kept in only ONE name.
8. Representatives from the Water Department are required to be on-site for inspection of the Unit during start-up.

Failure to comply with the above listed requirements at any time will void the agreement between the City and the User.

The City has the discretion to review and change this policy at any time.

I have reviewed and agreed to this policy.

Authorized Rep's Signature: _____ Date: _____

Updated: 01/30/2025