

**NOTICE AND REQUEST FOR QUALIFICATIONS  
FOR  
ARCHITECTURAL DESIGN SERVICES  
NEW CITY HALL COMPLEX  
FOR THE CITY OF TOLLESON**

The City of Tolleson (the "City") is issuing this Request For Qualifications (this "RFQ") seeking statements of qualifications ("SOQs") from qualified design teams or firms ("Vendors") interested in providing professional architectural and engineering services for the design and preparation of plans, specifications and cost estimates for a new City Hall Complex at the southeast corner of intersection of West Van Buren Street and 91<sup>st</sup> Avenue, Tolleson, Arizona, as well as related construction management services (the "Services"), as more particularly described in the Scope of Work.

Go to [www.tollesonaz.org](http://www.tollesonaz.org) to download this Request for Qualifications (RFQ) and related form contract from the City of Tolleson website. Click on Quick Links, select RFP/RFQ/Bid Documents from the menu on the far left, and then click the link to access the RFQ documents. **IMPORTANT:** You must register with the City of Tolleson to become a Request for Statement of Qualifications holder of record. If you download the RFQ without registering, there will be no record that you are interested in this solicitation, and you will not be sent any addendums to this RFQ. Copies of the RFQ are only available via the City of Tolleson website.

The Statement of Qualifications (SOQ) must be received at Tolleson City Hall located at 9555 West Van Buren Street, Tolleson Arizona 85353 no later than **4:00 p.m. on Thursday, July 18, 2019**. It is the respondent's responsibility to confirm the City's receipt of their SOQ.

**LATE STATEMENTS OF QUALIFICATIONS WILL NOT BE ACCEPTED.**

**DIRECT CONTACT WITH SELECTION COMMITTEE MEMBERS OR ANY CITY EMPLOYEE CONCERNING THIS RFQ AT ANY TIME IS STRICTLY PROHIBITED.**

If you have any questions about obtaining the RFQ or to register as a RFQ holder of record, please contact **Tiffany Rivas at (623) 936-2714 or via email at [trivas@tollesonaz.org](mailto:trivas@tollesonaz.org)**.

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