

**CITY OF TOLLESON
REQUEST FOR PROPOSALS (RFP)
FOR
MEDICAL BENEFITS**

The City of Tolleson is issuing a Request for Proposals (RFP) seeking proposals from qualified firms or agencies interested in providing professional services consisting of providing medical insurance for full-time City employees and Consolidated Omnibus Budget Reconciliation Act of 1985 (“COBRA”) participants. In accordance with the City’s Procurement Code, the City will accept sealed proposals for the services specified in the Scope of Work.

The RFP documents related to this notice will be listed on and available for download from the City’s website: www.tollesonaz.org, under Doing Business in Tolleson – Bid Opportunities/Procurement. **IMPORTANT:** All interested parties should provide an email address to receive addendums to Inez Babchuk at ibabchuk@tollesonaz.org. If you download the RFP without registering, there will be no record that you are interested in this solicitation, and you will not be sent any addendums to this RFP. RFP documents may also be obtained (1 free copy) from the front desk at Tolleson City Hall.

Questions must be in writing, by email or mail, and directed to:

Inez Babchuk, Procurement Officer
Tolleson City Hall, 9555 W. Van Buren, Tolleson, AZ 85353
ibabchuk@tollesonaz.org

Submittals are due at Tolleson City Hall no later than 6:00 p.m. (local time, Phoenix, AZ) on Friday, March 9, 2018. Late submittals will not be accepted. The City of Tolleson reserves the right to reject any and all submittals.

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