

**REQUEST FOR PROPOSALS
FOR
CODIFICATION AND PUBLICATION OF CITY CODE**

ADDENDUM No. 1

Date: March 15, 2013

From: Chris Hagen, City Representative

Subject: Addendum No. 1 to Request for Proposals for Codification and
Publication of City Code

Proposal Due Date and Time: **March 28, 2013**, 3:00 p.m. (local time, Phoenix, Arizona)

SCOPE

This Addendum forms a part of the Agreement and clarifies, corrects, or modifies the original Request for Proposals (the "RFP") documents prepared by the City of Tolleson. Acknowledge receipt of this addendum in the space provided on the attached form. This Acknowledgment must accompany the submitted Proposal. Failure to do so may subject the Vendor's Proposal to disqualification.

This Addendum No. 1 consists of modifications to Section A, Article I of the RFP.

ADDENDUM

1. Section A, Article I, Subsection 4.2, Inquiries Answered, of the RFP is hereby deleted in its entirety and replaced with the following:

4.2 Inquiries Answered. Verbal or telephone inquiries directed to City staff **will not be answered**. Within two (2) business days following the Final Date for Inquiries listed on the cover of this RFP, answers to all questions received in writing or via e-mail will be posted on the City's website. No questions, submitted in any form, will be answered after the Final Date for Inquiries listed on the cover of this RFP.

2. Section A, Article I, Section 10, Vendor Licensing and Registration, of the RFP is hereby amended as follows:

10. Vendor Licensing and Registration. Prior to the award of the Agreement, the successful Vendor shall (~~A~~) be licensed with the Arizona Corporation Commission to

do business in Arizona and ~~(B) have a completed Request for Vendor Number on file with the City Finance Department.~~ The Vendor shall provide licensure information with the Proposal. Corporations and partnerships shall be able to provide a Certificate of Good Standing from the Arizona Corporation Commission.

**CITY OF TOLLESON
ACKNOWLEDGMENT OF ADDENDA RECEIVED**

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ADDENDUM No. 1

_____, affirms that ADDENDUM No. 1 has been
(Name of Vendor/Designee)
received and that the information contained in ADDENDUM No. 1 has been incorporated in formulating the
Vendor's Proposal.

_____, _____ 2013
Signed Date

Print Name

Title

Company Name

Address

City, State, Zip Code

This Acknowledgment must accompany the submitted Proposal.

END OF ADDENDUM No. 1